



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**August 10, 2015**  
**Minutes**

**I. Call to Order:** Vice Chairman Kaplan called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Robert Kaplan, Vice Chairman      John Gorzynski, Member  
Harold Russell, Member      Eugene Benson, Legislator  
Kathleen Vetter, Legislator

Board members absent – Beverly Martin, Treasurer      Wilfred Hughson, Chairman

Agency representatives: – Brian Brustman, SWCD      Les Kirby, SWCD  
Colleen Monaghan, CCE

**II. MINUTES:** Bob Kaplan made a motion to approve the minutes from the July 13, 2015 meeting, Gene Benson seconded, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:** See attached written reports.

C. Monaghan – CCE

- The annual audit went well. Was requested to get a lease agreement with SWCD.
- B. Kaplan requested the lease agreement be reviewed by the County Attorney before Brian signs.

**IV. OLD BUSINESS:**

A. Neversink/Rondout Grant: See written report

- Received funds requested
- Waiting to receive the signed contract.

B. No-Till Seeder:

- A request for bids was placed in the paper and we did not receive any bids for the no-till seeder. We need to get three quotes dated after the bid notice has closed. B. Kaplan made a motion that since no bids were received, and this equipment is needed immediately, then we go with the lowest quote that meets the specs, and purchase the equipment. E. Benson seconded the motion and the motion was passed and carried.

- The No-Till seeder will take three weeks to receive.
- A grant was submitted to the NYS Dept of Ag & Markets for funding for a no-till seeder. We should hear if it was granted around the end of August.

**V. NEW BUSINESS:**

A. Bank Reconciliation: The July bank reconciliation was reviewed.

B. Trout Program: Brochures have been sent out and we are accepting orders. Distribution is in September.

C. Flood Mitigation:

- NRCS has sent out a bid notice for the Cattail Brook project. Bids are due back August 24, with work to start end of August beginning of September.
- The District will try to help if needed.
- There are two spots where we will do debris removal- one above Hortonville and one outside Roscoe on Abwood Brook. We are looking into a renting a backhoe to do the tree removal ourselves instead of hiring contractors.
- We are looking into a few culverts to be upgraded.

D. CCE Lease Agreement: See CCE above, was discussed with CCE verbal report.

E. Grant Closeouts: NYS Soil & Water Conservation Committee representatives were here today to close out the Round 14 grant. We also closed out the AEM Year 10 program.

**VI. DISTRICT CLAIMS:** E.Benson made a motion to approve abstracts and bills, seconded by Kitty Vetter, the motion was passed and carried.

2015 – 7B	\$ 19,548.47
2015 – 8A	\$ 16,193.32

Bills presented to the Board for pre-approval: See sheet

**VII. TREASURER REPORT:** The Treasurer Report and Balance Sheet were reviewed. E. Benson made a motion to approve the Treasurer Report, H. Russell seconded, the motion was passed and carried.

**VIII. NEXT MEETING:** Monday, September 14, 2015 at 8:00 p.m.

**X. ADJOURNMENT:** Adjourned at 8:35 p.m. - Motion by H. Russell