

CACHE BOARD OF DIRECTORS
SPECIAL BOARD MEETING MINUTES

Wednesday, April 29th, 2015

United Way

33 Lakewood Ave

Monticello, NY 12701

The Board of Directors Special Meeting was called to order at 9:53am by Board Chairperson, Rosa Mason. The meeting was held at the following location; United Way, 33 Lakewood Ave, Monticello, NY 12701.

Board Members Present:

Rosa Mason

Jesse L. Hinton

Charles Olsen, Jr.

Esther Harris

Members Absent:

Anthony Valle

Others Present:

Walter Stein, CACHE Executive Director

Hon. Josephine Finn, CACHE Attorney

Documents distributed and reviewed during meeting:

Exhibit A: By-Laws

Exhibit B: Email Correspondence regarding IRS

Vote to Re-Seat Esther Harris, Low Income Representative:

Board Chairperson, Rosa Mason, entertained a motion to take the agenda out of order to re-seat Esther Harris as the Low Income Representative for the Board of Directors. Motion moved by Charlie Olsen, Jr. and 2nd by Jesse Hinton. All Board Members approved (3/3). None opposed. Motion carried.

Board Chairperson, Rosa Mason, entertained a motion to re-seat Esther Harris as the Low Income Representative for the Board of Directors. Motion moved by Charlie Olsen, Jr. and 2nd by Jesse Hinton. All Board Members approved (3/3). None opposed. Motion carried

Executive Session:

Board Chairperson, Rosa Mason, entertained a motion to enter into Executive Session to discuss pending litigation.

Board Chairperson, Rosa Mason, entertained a motion to exit out of Executive Session. Motion moved by Charles Olsen, Jr. and 2nd by Jesse Hinton. All Board Members approved (4/4). None opposed. Motion carried at 10:48am.

Briefing on 2015 CORE Conducted by Department of State:

Briefing provided by CACHE Executive Director, Walter Stein. Chairperson, Rosa Mason, suggested to the Board of Directors to consider performing internal audits throughout the year to better assist the agency in addressing errors and or areas of concern/needed improvement. Present Board Members further discussed this idea and all agreed that this would be beneficial to the agency. Walter Stein will report back to the Board of Directors in the future with a report on directives given.

Vote to Re-Seat Anthony Valle, Public Sector Representative, Appointed by Town of Thompson Supervisor, William Rieber:

Anthony Valle was not present during meeting. Board of Directors has chosen to table objective for the next scheduled Board Meeting.

Letter of notification received from the Department of Health (copies of document not available during meeting-will be forwarded to Board Directors at a later date).

Review of Proposed By-Law Change That Would Make the Board Roster Officially Six (6) Persons-The number registered on the original Articles of Incorporation (Exhibit "A" distributed):

All present Board Members received the By-Laws Document for review. Proposed By-Law change was discussed and tabled for a final vote during the next scheduled Board Meeting.

Vote to Allow Executive Director to Move Forward on Scheduling a Community Needs Assessment in Late May of 2015:

Present Board Members has chosen to table discussion and vote for the next scheduled Board Meeting.

Update on Existing Tax Issue:

Update provided and discussion had during Executive Session.

Rosa Mason entertained a motion to adjourn the Special Board Meeting. Motion moved by Esther Harris and 2nd by Jesse Hinton. All Board Members approved (4/4). None opposed.

Board Meeting adjourned at 11:07am

Minutes taken by: Jesse L. Hinton, Secretary of the Board of Directors