



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**September 11, 2017**

**Minutes**

**I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Wilfred Hughson, Chairman                      Robert Kaplan, Vice Chairman  
Gene Benson, Treasurer                                                              John Gorzynski, Member  
Nadia Rajsz, Legislator

Board members absent – Mark, McCarthy, Legislator                      Harold Russell, Member

Agency representatives: – Brian Brustman, SWCD                                      John Kline, SWCD  
Les Kirby, SWCD                                                                                      Lisa Schick, SWCD  
Brenden Wagner, SWCD/NR

**II. MINUTES:** E. Benson made a motion to accept the minutes from the August 14, 2017 board meeting, J. Gorzynski seconded, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:** See attached written reports.

**IV. OLD BUSINESS:**

- A. Neversink/Rondout Grant: See written report
- Hydroseeded the Little Hollow project in the T/O Neversink and will do willow planting soon.
  - Started a flood assessment for Grahamsville.
  - Mailed out postcards and handed them out at local events which offers a free tree if they give their email to be put on our mailing address. This outreach program has become very successful.
  - Started the Japanese Knotweed spraying projects. A project in Smallwood is being looked at.

B. Program Updates:

- Working on town culverts with flood mitigation funds. Started making potential list of projects for next year. Will create an inventory assessment of culverts.
- Taking orders for the trout program, and the pick-up will be September 23.
- Looking into starting up a plastic recycling program and the cost of a portable plastic bailer equipment. Need to look into an outlet place that will accept the plastic once bailed.
- Sent vehicle purchase request through Part C funds up to NYS Dept. Ag & Markets. Awaiting decision.
- Send the FOIL Policy to County Attorney for review.
- Public agencies need to opt in to join the NYS Paid Family Leave.

V. **NEW BUSINESS:**

A. Bank Reconciliation: The August bank statement was reviewed.

B. County Budget: 2018 Budget Request was reviewed by Directors. The budget will be submitted to the County this week.

VI. **DISTRICT CLAIMS:** N. Rajsz made a motion to approve abstracts, bills and pre-approvals, seconded by W. Hughson, the motion was passed and carried.

2017 – 8B	\$ 39,477.89
2017 – 9A	\$ 23,726.41

Bills presented to the Board for pre-approval: Total - \$ 77,808.51 - See breakdown sheet

VII. **TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. N. Rajsz made a motion to approve the reports, E. Benson seconded, the motion was passed and carried.

VIII. **NEXT MEETING:** Monday, November 13, 2017 at 8:00 p.m. Due to October 9th being a holiday, the Directors chose to cancel the October meeting. N. Rajsz made a motion to cancel, E. Benson seconded, motion was passed and carried.

X. **ADJOURNMENT:** Adjourned at 9:00 p.m. - Motion by N. Rajsz

Lisa Schick,  
Program Assistant

Wilfred Hughson,  
Chairman