



Sullivan County Soil & Water Conservation District
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Sullivan County Soil & Water Conservation District
Board of Directors Meeting
December 11, 2017

Minutes

I. Call to Order: Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 6:00 p.m.

Board members present – Wilfred Hughson, Chairman Robert Kaplan, Vice Chairman
Gene Benson, Treasurer John Gorzynski, Member

Board members absent – Mark, McCarthy, Legislator Nadia Rajszyk, Legislator
Harold Russell, Member

Agency representatives: – Les Kirby, SWCD Lisa Schick, SWCD
Brenden Wagner, SWCD/NR Anthony Capraro, NRCS
Evan Sweeney, NRCS

II. MINUTES: R. Kaplan made a motion to accept the minutes from the November 13, 2017 board meeting, E. Benson seconded, the motion was passed and carried.

III. WRITTEN & VERBAL REPORTS: See attached written reports.

A. Capraro (NRCS):

- Evan Sweeney was introduced as the new hire out of Walton and will help with the Sullivan County area.
- The deadline for applying for EQIP is Friday, December 15th.
- Working on completing the applications for RCPP. Sullivan applicants are from Cochection, Woodbourne, Livingston Manor.
- Working on year end payments for the Conservation Stewardship program.
- CRP project – Majority of construction done, fencing remains to be done.
- There will be a local working group meeting in Walton on December 18th, at 9:30 a.m.

IV. OLD BUSINESS:

A. Neversink/Rondout Grant: See written report

- Working on two projects. Luis Berger Engineers will now work on assessing five culverts in the Town of Neversink and Town of Denning. The contract was signed last year but projects were put on hold at that time. Luis Berger will make a constructional book on the process and procedure for future projects.
- B. Wagner attended a local Road program on ditch maintenance. Will try to work with the program on a multi-part program in our area and hold a training for Highway Department personnel within the Neversink/Rondout watershed, and smaller towns near our watershed. The second part of the program will be to inventory by mapping, GPS on GIS, and make maps of all the ditches in the towns of Neversink and Denning. Look at where they contribute directly to the stream for possible future pilot projects of infiltration basins to help infiltrate this water into the ground and catch any sediment before it reaches the streams. The list will also be given to the town's Highway Department so that they can keep track of the ditches for maintenance purposes. The intern that will start in January will work on this program and it is slated to take one year.

B. Program Updates:

- Flood Mitigation - Received invoices from the Towns of Callicoon, Fremont and Tusten for completed projects. Waiting on pictures and will be sent to county for payment.
- Part C - Working on survey for the Smith farm.
- Tree & Shrub – Need to pre-order seedlings for spring program. Need to get pre-approval for paying the 25% down payment to hold order.
- 2018 District Budget and flood mitigation funding is the same as 2017.
- The new District truck was received.

V. NEW BUSINESS:

A. Bank Reconciliation: The November bank statements were reviewed.

B. Director Position:

- The Director position announcement was placed on the County website.
- The Grange appointed E. Benson as the County Grange position. E. Benson accepted the appointment and submitted letter.
- The Farm Bureau appointed W. Hughson as the Farm Bureau representative. W. Hughson accepted the appointment and submitted letter.
- J. Gorzynski submitted a letter requesting re-appointment to the Board.
- Directors reviewed letters received for appointment and discussed the appointments. R. Kaplan made a motion to create a resolution nominating E. Benson, W. Hughson and J. Gorzynski for reappointment to the Board of Directors. E. Benson seconded and the motion was passed and carried. A resolution will be sent to the County Legislator.

VI. DISTRICT CLAIMS: R. Kaplan made a motion to approve abstracts, bills and pre-approvals, seconded by E. Benson, the motion was passed and carried.

2017 – 11B	\$ 46,972.37
2017 – 12A	\$ 18,611.92

Bills presented to the Board for pre-approval: Total - \$ 30,686.70 - See breakdown sheet

VII. TREASURER REPORT: The Profit and Loss and the Balance Sheet were reviewed. R. Kaplan made a motion to approve the reports, E. Benson seconded, the motion was passed and carried.

VIII. NEXT MEETING: Monday, January 8, 2018 at 6:00 p.m.

X. ADJOURNMENT: Adjourned at 7:05 p.m. - Motion by R. Kaplan

Lisa Schick,
Program Assistant

Wilfred Hughson,
Chairman